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## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is an agreement to update a Sister City Relationship between the City of Milpitas, USA, and the City of Tsukuba, Japan. It concerns the mutual visit of a delegation comprised of students and adults from the City of Tsukuba to the City of Milpitas and also from the City of Milpitas to the City of Tsukuba as of January, 2004 through December, 2008.

### 1. Duration of Visit

The mutual visit of a delegation from Tsukuba to Milpitas and also from Milpitas to Tsukuba will be made from late June through late August. The visit to each city will last for approximately one week.

### 2. Number of Persons in Delegation

Each delegation will consist of a student group (8 students or less) and adult group (3 people or less) visiting during the same period.

### 3. Student Accommodations and Activities

- (A) Students will stay at homes of families in each City.
- (B) Students will attend schools for a few days if schools are open.
- (C) Students will tour the City and its surrounding areas and participate in exchange events for closer exchange and better understanding between the Cities.

### 4. Adult Accommodations and Activities

- (A) Adults will stay at local hotels, cabins or homes of families in each City.
- (B) Adults will tour the City and its surrounding areas and participate in exchange events for closer exchange and better understanding between the Cities.

### 5. Expenses

- (A) The host city must bear the expenses for sight-seeing, domestic transportation to and from the airport, hotels and planned activities during group activities.
- (B) The delegation must bear the expenses for air fare, cabin charges, hotel charges, and food during any private activities.

### 6. Future Mutual Visits

Further discussions will take place as the need arises.

The two parties hereby have executed this Memorandum of Understanding on January 30, 2004.

CITY OF TSUKUBA

On its behalf

藤澤 順一

Masakazu Fujisawa, Mayor

CITY OF MILPITAS

On its behalf

Jose S. Esteves, Mayor